

# Kedarnath Aggarwal Institute of Management, Charkhi Dadri- 127306 (Haryana)

## Application Form for Recruitment of Non-Teaching Staff

To

The Chairman  
KAIM, Ch. Dadri

Please paste  
here latest  
attested  
photograph

Subject: Application for the post of \_\_\_\_\_  
Sir/Madam,

With Reference to your Advertisement in \_\_\_\_\_ and  
\_\_\_\_\_ dated \_\_\_\_\_ and \_\_\_\_\_ respectively for the post of \_\_\_\_\_,  
my application may be considered for the post of \_\_\_\_\_.

1. Full name (in block letters): \_\_\_\_\_
2. Post applied for: \_\_\_\_\_ Specialisation: \_\_\_\_\_
3. Father's name: \_\_\_\_\_
4. Address with phone number and email id:

	Correspondence	Permanent
Address:		
Phone:		
Email id:		

5. (a) Date of birth: \_\_\_\_\_ (b) Nationality: \_\_\_\_\_ (c) Gender: \_\_\_\_\_  
(d) Marital status: \_\_\_\_\_ (e) Category\*: SC/BC/SBC/EBPG/ESM/PWD
6. (a) Have you ever been disqualified from Appearing in any University Examination/ Undertaking University work (Say Yes or No) \_\_\_\_\_  
(b) Are you a dismissed employee? (Say Yes or No) \_\_\_\_\_

### 7. Educational Qualifications (from Matriculation onwards)

Exam Passed	Univ./ Board	Year	Class or Division	Max. Marks	Marks Obtained	% of Marks	Distinction if any
Matric							
10+2							
B.A./B.Sc./ B.Com							
MBA/M.Sc. M.Com/MA							
Any other exam							

**Note:- Attested copies of certificates in support of qualifications be attached with this application.**

8. **Employment:-** Give particulars concerning all periods of employment, including professional nature

Name of Employer/ Institution	Designation of the Post held	Duration of appointment		Reasons for leaving
		From	To	

9. Give particulars of prize, Medal and Merit won, distinctions, if any:-

- |      |       |
|------|-------|
| (i)  | (iii) |
| (ii) | (iv)  |

10. List of the certificates (attested copies) attached:-

- |        |      |       |      |
|--------|------|-------|------|
| (i)    | (ii) | (iii) | (iv) |
| (v)    | (vi) | (vii) |      |
| (viii) | (ix) | (x)   |      |

11. Additional information, if any : .....

.....

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed there in. There are no circumstances which may impair my fitness for employment in the KAIM Ch. Dadri.

Place .....

.....

Date .....

**(Signature of the candidate)**

**CC : D.C.D.C., M.D. University, Rohtak**